

BIOLOGICAL SCIENCES

INSTRUCTIONS FOR BIOG 4990 REGISTRATION

BIOG 4990 is for the student who will work independently on their own project with the support of a Research Supervisor. BIOG 4990 has a pre-requisite. In order to enroll in BIOG 4990, you should have done previous research as an undergraduate. To satisfy this requirement, you must have done **one of the following**:

You must have completed one semester of BIOG 2990.

OR

You must have research experience through a summer job, volunteering in a lab or internship.

OR

You must have previously enrolled in BIOG 4990 at Cornell University.

How to enroll:

1. Please fill out the attached enrollment form to make sure that you are eligible for this credit. **Do not add this course with an add/drop slip.**
2. Give the second page to your Faculty Research Supervisor to **fill out and sign.**
3. Write up a 1-2 page description of your research project which **must also be signed by your Faculty Research Supervisor.**

Your Faculty Research Supervisor must sign BOTH your research project description AND Page 2 of the registration form.

4. Return your completed forms to the Office of Undergraduate Biology, 216 Stimson Hall no later than Wednesday, February 8, 2012 at 4:00pm.
5. Check Student Center (Just-the-Facts) to make sure you are enrolled in BIOG 4990 the week following the end of the ADD period. If you do not see the course, contact Kristy Long at KLL25.

YOU WILL NOT BE REGISTERED FOR BIOG 4990 UNTIL WE RECEIVE A THOROUGHLY COMPLETED ENROLLMENT FORM

Deadline: Wednesday, February 8, 2012 at 4:00 p.m.

***To change credits, drop or petition to add this course, please contact the Office of Undergraduate Biology, 216 Stimson Hall, 255-6859 AND make sure that we receive your Enrollment Form and Research Description.**

ENROLLMENT FORM FOR BIOG 4990 – Independent Research in Biology II
Deadline for Course Registration is Wednesday, February 8, 2012, 4:00 p.m.

Student's Name _____ Gender _____

Phone Number _____ Email _____

CU ID Number _____

College _____ Proposed Grad Date _____

Major _____ Program of Study _____

BIOG 4990 now requires that you enroll in one semester of BIOG 2990 or have equivalent experience.

Have you done research as an Undergraduate? _____ If yes, where and what year? _____

Have you completed BIOG 2990? _____ If yes, what semester and year? _____

Have you earned BIOG 4990 credit before? _____ If yes, first semester you enrolled _____

Did you receive credit for BIOG 4990 in Spring 2011? YES _____ NO _____

Please enroll me in _____ credits of BIOG 4990 for Letter Grade _____ **OR** S/U Grade _____
(Please discuss this with your Faculty Research Supervisor to make sure that she/he agrees with this choice)

Total number of credits you are enrolled for this semester (including BIOG 4990) _____

Students in the College of Agriculture and Life Sciences are required to obtain their faculty advisor's signature if they are enrolling in more than 18 credits this semester.

Faculty Advisor's Signature

ATTACH TO THIS FORM (even if you are continuing a project from the previous semester) A DESCRIPTION (1-2 PAGES) OF YOUR RESEARCH PROJECT INCLUDING A BRIEF DESCRIPTION OF WHAT YOU PLAN TO ACCOMPLISH THIS SEMESTER.



DON'T FORGET!

YOUR FACULTY RESEARCH SUPERVISOR MUST SIGN YOUR RESEARCH DESCRIPTION.

**You will be registered for the course after you submit the completed form to
The Office of Undergraduate Biology, 216 Stimson Hall.
Please note: you do not need to complete an add/drop slip for this course.**

This Sheet is to be completed by Faculty Research Supervisor

Research Supervisor's Name **(please print)** _____

Department _____

Title _____

Faculty Research Supervisor's e-mail _____

Please enroll (Student name) _____ in _____ credits of BIOG 4990

for a **Letter Grade** _____ or an **S/U Grade** _____

(Please check one)

How many hours per week do you expect this student to work in your lab? _____

(University guidelines expect students to work a minimum of 3 hours/week for each credit they earn)

In what manner will the accomplishments of the semester be evaluated?

_____ Paper _____ Oral presentation _____ Poster _____ Other (please state) _____

Please briefly describe what this student must accomplish in order to earn a satisfactory grade for their work

Will you be on campus this semester to supervise this student? Yes or No

If anyone other than you will supervise this student, please name _____

Research Supervisor's Signature _____ Date _____

**The student must return this form along with a signed copy
of the Research Description to the
Office of Undergraduate Biology, 216 Stimson Hall
By Wednesday, February 8, 2012, 4:00 p.m.**